

Schedule R
To By-law # 7220-17
Financial Services Department Fees
(Effective April 1, 2025)

| Fee No. | Fee Title | Fee Basis | HST | 2025 Fee | 2026 Proposed Fee | 2027 Proposed Fee |
|------------------------|---|--|-----|----------|-------------------|-------------------|
| Category: Tax Services | | | | | | |
| FIN- 1 | Tax Certificates for Lawyers or Mortgage Companies - verbal confirmation provided upon request for purchase of tax certificate and mailed w/in 7 business days | Per Roll Number | No | \$81.11 | \$83.55 | \$86.05 |
| FIN- 2 | RUSH Tax Certificates for Lawyers or Mortgage Companies - verbal confirmation provided upon request for purchase of tax certificate and emailed or faxed within 2 business days | Per Roll Number | No | \$108.15 | \$111.39 | \$114.74 |
| FIN- 3 | Ownership Information Change | Per Roll Number (All Changes Except for Survivorship Applications) | No | \$46.35 | \$47.74 | \$49.17 |
| FIN- 4 | Income Tax/Duplicate Receipts | Per year/Per Roll Number If required for CRA audit and letter is present the income tax receipt will be free | No | \$21.63 | \$22.28 | \$22.95 |

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|--------|--|---|----|---------|---------|---------|
| FIN- 5 | Statement of Accounts - purchased in person | Per Roll Number if the owner has been approved for our Low Income or Senior's Rebate Program in the current or 1st prior yr- fee is waived | No | \$16.22 | \$16.71 | \$17.21 |
| FIN- 6 | Statement of Accounts - purchased electronically | Per Roll Number | No | \$21.63 | \$22.28 | \$22.95 |
| FIN- 8 | Cheque or Automatic Withdraw Returned from The Bank | Fee for Any Payment Returned by the Bank for Any Reason (Including Cheques and Automatic Withdraws, etc.) | No | \$54.08 | \$55.70 | \$57.37 |
| FIN- 9 | Processing a Refund or Transfer Between Tax Accounts of an Overpayment on a Tax Account (By Property Owner or Their Agent). | Any Refund or Payment Transfer Requested to be Processed (Written Confirmation of Agreement of Fee is Required. Not Applicable to Overpayment from Tax adjustment from assessment change, Low Income Rebate Programs or Other Similar Situations) | No | \$54.08 | \$55.70 | \$57.37 |

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|---------|--|---|----|---------|---------|---------|
| FIN- 10 | Incorrect Tax Roll Number for Electronic or Bank Payments | Per Payment that has to be Manually Corrected (If fee exceeds payment amount no return or transfer will be done | No | \$54.08 | \$55.70 | \$57.37 |
| FIN- 11 | Copies of Adjustment Letters (Write Offs, Apportionment, Vacancy, Heritage etc.) | Per Item (Includes Time to Research and Retrieve Item from Archives) | No | \$16.22 | \$16.71 | \$17.21 |
| FIN- 12 | Postdated Cheque removal from system or moving to a different date in the system | Fee will be waived if owner is deceased. | No | \$28.84 | \$29.71 | \$30.60 |
| FIN- 13 | Additions to the Tax Roll Charge | Per Roll Number (Each Item Added to the Tax Roll for Non-Tax Items such as outstanding By-Law Charges, Other Municipal Liens, Region of Durham Water/Sewer Charges, etc.) | No | \$54.08 | \$55.70 | \$57.37 |

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| FIN- 14 | Farm Debt Fee | Each Tax Roll Number That Is Issued This Document As Part Of the Collection Process) | No | \$64.89 | \$66.84 | \$68.84 |
| FIN- 15 | Tax Billing for Mortgage Companies | Fee Per Roll Number for all accounts billed at Interim and Final billings. | No | \$10.82 | \$11.14 | \$11.47 |
| FIN- 16 | Set up Fee for New Tax Accounts | Fee Per Roll Number | No | \$54.08 | \$55.70 | \$57.37 |
| FIN-23 | Tax roll sub-search of title | Fee Per Roll Number | No | \$154.50 | \$159.14 | \$163.91 |
| FIN- 24 | Tax Bill Reprint | Reprint tax bill for current year or 1 year previous-in person | No | \$21.60 | \$22.25 | \$23.00 |
| FIN- 25 | Tax Bill Reprint | Reprint tax bill for current year or 1 year previous-online | No | \$16.25 | \$16.75 | \$17.25 |
| FIN- 26 | Tax payment history search | To prepare a detailed receipt document of tax payment history beyond the 1 previous year | No | \$35.00 | \$36.00 | \$37.00 |
| Category: Treasury Services | | | | | | |
| FIN- 17 | Accounts Receivable Administration Fee on Invoices | Added to All Invoices Prepared By Accounts Receivable Where The Fee is Applicable | May Be Applicable | Min. 10% unless specified higher | Min. 10% unless specified higher | Min. 10% unless specified higher |
| Category: Application Fee | | | | | | |

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| FIN- 18 | Application to Purchase or Lease Town-owned Land - Stage 1 | Processing fee for circulating request to purchase Town land. Additional fees may apply if the request is approved as per the fees by-law | May Be Applicable | \$281.19 | \$289.63 | \$298.31 |
| FIN- 19 | Application to Purchase or Lease Town-owned Land (resident, not-for-profit, registered charity) - Stage 1 | Processing fee for circulating request to purchase Town land. Additional fees may apply if the request is approved as per the fees by-law | May Be Applicable | \$54.08 | \$55.70 | \$57.37 |
| FIN- 20 | Development Charge Refund Request as per Section 25 and 19(2) of the Town's Development Charge By-law #7748-21 | Per DC Refund/ Partial DC Refund Request | No | \$167.63 | \$172.66 | \$177.84 |
| FIN- 21 | Application to Purchase Town-owned Land - Stage 2 - Appraisal | Recovery of costs to obtain external appraisal and processing. Fee is non-refundable if applicant does not wish to proceed after Fair Market Value has been established via the appraisal | Yes | \$9,200.00 | \$9,752.00 | \$10,044.56 |

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| FIN- 22 | Application to Lease Town-owned Land - Stage 2 - Appraisal | Recovery of costs to obtain external appraisal and processing. Fee is non-refundable if applicant does not wish to proceed after Fair Market Value has been established via the appraisal | Yes | \$4,600.00 | \$4,876.00 | \$5,022.28 |
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