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## Personal Care Worker Parking Registration Application

Organizations providing home care support services may apply for street registration when providing services at a client's residence in Whitby. To apply for street registration as a personal care worker, please complete the Personal Care Worker Parking Registration application form below and submit it to [parking@whitby.ca](mailto:parking@whitby.ca), along with a letter of employment from the organization you represent.

### Important Notice:

Approved applications will receive confirmation via email. No physical permit will be issued.

### Exemption Details:

Approved registrations for vehicles used by personal care workers will be granted an exemption from the following parking regulations in the Town's Traffic By-law #8059-24, as amended:

- Park from 2:00 a.m. to 6:00 a.m. from November 1<sup>st</sup> to April 15<sup>th</sup>.
- Parked longer than 3 hours.

All other parking regulations and restrictions apply.

### Application Requirements:

- Completed application submitted to [parking@whitby.ca](mailto:parking@whitby.ca).
- Current letter of Employment from the home healthcare agency on company letterhead confirming that necessary in-home health care services are being provided at the address listed, dated no more than 30 days from the date of application.
- Proof of current vehicle registration or a letter of authorization from the registered vehicle owner authorizing use of their vehicle for home care support services.

### Terms and Conditions:

- Approved registration permits the holder to park longer than 3 hours on municipal roadways and between 2:00 a.m. to 6:00 a.m. from November 1<sup>st</sup> to April 15<sup>th</sup>.
- All other parking regulations apply.
- The Town reserves the right to withdraw the registration at any time.
- The registration is only valid for the specified time indicated on the application.
- The maximum duration a registration can remain active is one year from the date of issuance.
- Registrations shall only be used at the approved location specified on the application.
- Registrations are not to be used by staff who work full-time at a designated care facility.

<b>Organization Information</b>	
Organization Name:	
Address:	
Contact Person:	
Phone:	Email:
Description of Services Provided:	
<b>Vehicle Information</b>	
Licence Plate:	Make of Vehicle:
<b>Exemption Details</b>	
Property Address Where Service is Required:	
Start date (yyyy/mm/dd):	End date (yyyy/mm/dd):
Specify the Time Frame the Exemption is Required:	
<b>Signature of Applicant</b>	
<input type="checkbox"/> I understand and agree with the terms and conditions listed in this application.	
<input type="checkbox"/> I understand that this application does not guarantee that I will receive a parking exemption and that I have no claim against the Town of Whitby if I am ticketed for not obeying the parking regulations or applicable by-laws within the Town of Whitby.	
<input type="checkbox"/> I hereby declare that the information provided is true and correct to the best of knowledge.	
Name:	Date:
Signature:	

Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990 c, as amended, which applies to all information collected by the Town. Personal information will be used by the Town for the purposes of creating parking exemption records and administering the Personal Care Worker Parking Registration Program. Inquiries about the collection of personal information should be directed to the Town Clerk, 575 Rossland Road East, Whitby, Ontario, L1N 2M8, 905.430.4315.

**Office Use Only**

Additional Comments:

**Status of Registration**

Approved

Declined

Date:

Signature: